

For Electronic Funds Transfers (EFT)

The preferred method of payment is electronic via ACH or wire transfer.

To ensure accurate and prompt accounting for EFTs, please follow these steps:

1. The remitting agency or person must provide the banking information to the sending bank:

	Wires	ACH
Bank and Bank Address	Bank of America 100 West 33 rd Street New York, NY 10001	Bank of America 2000 Clayton Road Concord, CA 94520
ABA Routing No.	026009593	121000358
Bank Account Name	Regents of the University of California, San Francisco	
Bank Account No.	14169-18359	
SWIFT Code (for international wire transfers)	BOFAUS3N	<i>Not applicable</i>

2. The remitter must provide their bank with the following addendum information:
 - The invoice number
 - The full name and phone number of the department contact person
 - The name of the company payment is for, if different than the remitting agency

For Check Payments

If payment cannot be made electronically, use this information for preparing and sending checks:

	Checks
Payee	The Regents of the University of California, San Francisco
DUNS No:	094878337
Federal Tax ID No:	94-6036493
Additional Information to include on check	Invoice Number
Mailing Address (US Postal Service):	University of California San Francisco Department AR P.O. Box 744683 Los Angeles, CA 90074
Physical Address (UPS or FedEx):	Bank of America Lockbox Services Lockbox 744683 2706 Media Center Drive Los Angeles, CA 90065